

# Catechist Request Form

*Please fill out this form with your request and place it in the designated box outside the religious education office. If there are any questions about your needs you will be contacted, otherwise your request will be filled as scheduled. Thank you.*

Catechist name \_\_\_\_\_

Grade \_\_\_\_\_

Date material requested \_\_\_\_\_

Date needed \_\_\_\_\_

Paper to be run off (Please attach originals)

Number \_\_\_\_\_

one side

two sides

Type of paper: \_\_\_\_\_

specify color

Construction paper (color) \_\_\_\_\_

tag board (color)

Project material: List supplies you'll need if they are not in the supply room cupboard.

\_\_\_\_\_

Video material: \_\_\_\_\_

Name of video: \_\_\_\_\_

Money Amount: \_\_\_\_\_

(Attach receipts for reimbursement of materials purchased for class)

Visitation: \_\_\_\_\_

Date: \_\_\_\_\_

Name of priest or deacon requested to visit class: \_\_\_\_\_

Topic: \_\_\_\_\_